

LAVANT PARISH COUNCIL

Lavant Memorial Hall, Pook Lane, East Lavant PO18 0AH

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Annual Meeting of the Parish Council

To all members of the Council – you are hereby summoned to attend

to be held on Tuesday 12th May 2020 at 7pm via Zoom <https://zoom.us/>

the Zoom Meeting Room Ref: 762 5758 2818 Password Available by application to the Clerk.

In accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Members of the Public and Press are welcome and encouraged to attend

AGENDA

- 1. To elect the Parish Council Chairman for 2020/2021 and to receive a Declaration of Acceptance of Office.**
- 2. To elect the Vice Chairman for 2020/2021.**
- 3. Apologies from Members**
- 4. Declarations of Interest and Dispensation Requests**
 - i. To receive declarations of interest from councillors on items on the agenda
 - ii. To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - iii. To grant any requests for dispensation as appropriate
- 5. Public Session (*this will be limited to 10 minutes*)**
- 6. To Confirm of Committee Representatives & Outside Bodies Appointments.**
- 7. To Introduce & confirm receipt of the new councillor welcome pack which includes Welcome letter from SALC; The Good Councillors' Guide; the seven documents listed .**
- 8. To receive and approve the minutes of the Council meetings held 14nd April 2019 (*previously issued*)**
- 9. Matters arising from the previous Minutes (*this is for information sharing purposes only*)**
- 10. Brief Q& A from County Councillor on his report affecting this Parish**
- 11. Brief Q & A from District Councillor on his report affecting this Parish**
- 12. Chairmans Report**
- 13. Recreational Report**
- 14. Football Field Rental**

15. To readopt Financial Regulations of the Council for the following year (previously issued to all Council members)

16. To Review and adopt Risk assessment.

17. Clerk's report

- i. Finance:-**
 - a) Payments for consideration (previously received)**
 - b) Agree Bank reconciliation 24th April 2020**
- ii. Approval for Budget Spend to acquire Parish Council Laptop and Virus protection; 3yr insurance cover.**
- iii. Approval for Budget Spend to acquire Microsoft Office Package & Adobe Pro Package**
- iv. Approval to proposal to accept on Website Designer TEEC IT Partner**
- v. Correspondence received**

18. Planning: applications and delegated decisions:-

- I. Application: SDNP/20/01034/TCA Closing Date 23.5.2020**
- II. Application: SDNP/20/01312/HOUS Closing Date 23.5.2020**

19. Environment and Heritage report.

20. Items for inclusion on next agenda.

21. Risk Assessment Adhered to across all areas.

22. Date of next meeting:

Signed: *Dawn Salter*
Clerk to the Council

Date: 6th May 2019